



Navin Bros.

Food Service, Inc

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In September 2013, Navin Bros. Food Service will begin offering a new online payment option for the parents of Middle Preparatory Charter School. The **NB Express Lunch Meal Card Program** is a safe and convenient option for parents to fund their students' purchases in the MVP cafeteria.

This innovative technology provides your student with the opportunity to purchase meals in the cafeteria using their student ID card as a prepaid meal card. The card's bar code is linked to your student's assigned ID number, facilitating and tracking all cafeteria purchases. Among other benefits, the program ensures that the money allocated for your student's meals will not be misplaced or forgotten.

NB Express Lunch online payments are handled through PayPAMS Lunchroom, LLC. PayPAMS is an easy to use and secure website where you will register your child(ren), deposit funds, and view your student's meal history.

Below is the step-by-step registration process if this is your first time using the program:

- Navigate your web browser to www.middlevillageprep.org/ and click on the "Parents" tab.
- Click the "**NB Express Lunch Program**" link displayed on the left side of the page.
- After landing on the PayPams registration page, follow their instructions to register your student. The entire process takes less than 5 minutes.

Parents may fund the account on PayPams using a credit or debit card. Please note that there is a \$50 minimum for all online transactions. You may also fund the account by check (made out to Navin Bros. Food Service) or cash in any amount. The cashiers will process these transactions instantly on site.

At the end of the school year, all money left in the account will roll over to the new school year. Students leaving the school may request a refund on account balances greater than \$5.00 by contacting Navin Bros. Food Service.

Please note that this service is run directly through Navin Bros. Middle Village Prep has no access to either the account or money, so they cannot make deposits or issue refunds. If you have any questions, please contact an NB Express specialist at nbexpress@navinbros.com or 860.665.0448.

Best Regards,

Joseph M. Navin
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www.navinbros.com